



Parish Council Meeting

I give notice of a meeting and summon members to attend. The meeting will be held at Strumpshaw Community Hall, Mill Road, Strumpshaw, NR13 4FS on Tuesday, 20 January 2026, at 7:30 pm. Members of the public and press are welcome to attend.

Signed: *Tanya Rowlandson*

Dated: 14 January 2026

Agenda

1. To consider apologies for absence
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensations
3. To confirm the minutes of the meeting held on Tuesday, 18 November 2025
4. Matters arising
5. Public Open Forum (15 minutes) and to receive the updates from County Councillor Andrew Proctor and District Councillors Jan Davis and Eleanor Laming
6. To receive the Chair's update and consider any action (Ellie Buckton)
7. To receive the Community Hall Committee (CHC) operational update and consider any action (Sarah Cartwright, CHC Chair)
8. To receive the Speed Awareness Message Sign (SAM2) update and consider any action (Bob Hunt)
9. Buckenham Wood
 - 9.1. To receive the Buckenham Ancient Woodland Trust (BAWT) update and consider any action (submitted by Michael Green)
 - 9.2. To receive the Buckenham Wood (SPC owned) update and consider any action (Bob Morgan)
10. To receive the Neighbourhood Plan Steering Group update and consider any action)
11. To consider recruiting a Deputy Community Emergency Plan Co-ordinator and approve the Community Emergency Plan
12. Finance
 - 12.1. Review of payments and income against budget and to approve payments and note income received
 - 12.2. To check bank reconciliation reports against bank statements
 - 12.3. To check the reserves
13. Clerk update and correspondence received
 - 13.1. Councillor Vacancy (resignation of Will Faulkner)
 - 13.2. Annual Parish Meeting - 21 April 2026, 6:30pm
 - 13.3. Broadland District Council Future for Nature Fund application
 - 13.4. Planning Application submitted for Community Noticeboard (2025/3867)
14. To consider and to confirm the date of the next meeting, Tuesday, 17 March 2026 at 7:30pm