



Parish Council Meeting

I give notice of a meeting and summon members to attend. The meeting will be held at Strumpshaw Community Hall, Mill Road, Strumpshaw, NR13 4FS on Tuesday, 19 May 2026, at 7:30pm. Members of the public and press are welcome to attend.

Signed: *Tanya Rowlandson*

Dated: 13 May 2026

Agenda

1. To elect the Chair for the ensuing year
2. To elect a Vice-chair for the ensuing year
3. To consider apologies for absence
4. To receive declarations of interest for items on the agenda and to consider any requests for dispensations
5. To confirm the minutes of the meeting held on Tuesday, 17 March 2026
6. Matters arising
7. Public Open Forum (15 minutes) and to receive the updates from District Councillors Jan Davis and Eleanor Laming
8. To receive the outgoing Chair's update and consider any action (Ellie Buckton)
9. 9.1. To consider appointments to committees and assign responsibilities
9.2. To receive and consider the request from the Strumpshaw Trust for the Parish Council to nominate two trustees (terms to July 2029 and July 2030) and to agree the Council's nominations
10. To receive the Community Hall Committee (CHC) operational update and consider any action (Sarah Cartwright, CHC Chair)
11. To receive the Speed Awareness Message Sign (SAM2) update and consider any action (Bob Hunt)
12. Buckenham Wood (Bob Morgan)
 - 12.1. To consider the Terms of Reference for the Buckenham Wood Working Group
 - 12.2. To consider the invitation from Yare Valley Rotary to work together on green initiatives and community activities, including fundraising and practical support
 - 12.3. To consider nominations for SPC appointed trustee to Buckenham Ancient Woodland Trust (BAWT)
13. To receive the Community Emergency Plan update and consider any action (Bob Hunt)
14. To agree a date in July for the annual inspection of the allotments and consider any other allotment matters (Clerk)
15. Finance
 - 15.1. To consider the Internal Auditor's report for year ending 31 March 2026 and to consider the Annual Reviews of the Effectiveness of Internal Control and Effectiveness of Internal Audit
 - 15.2. To agree the accounts for year ending 31 March 2026
 - 15.3. To consider the assertions on, and complete, the Annual Governance Statement 2025/26, and to authorise the Clerk and Chair to sign
 - 15.4. To consider and approve the Accounting Statements 2025/26 and to authorise the Chair to sign
 - 15.5. Review of payments and income against budget and to approve payments and note Income received
 - 15.6. To check bank reconciliation reports against bank statements
 - 15.7. To check the reserves



16. To receive the Neighbourhood Plan update and note the 7 May 2026 referendum result (Clerk)
17. Annual Reviews (Clerk)
 - 17.1. To consider the revised Clerk job description
18. Clerk update and correspondence received
 - 18.1. Parish Partnership Scheme 2026/27 - Village Gateways
 - 18.2. Norfolk County Council Bus Shelter Grant Scheme 2026/27
19. To consider roadside grass-cutting practices and recent impacts on Roadside Nature Reserves (Bob Morgan)
20. To receive an update on the Big Broadland Litter Pick (Ellie Buckton)
21. To review community action projects, set Council priorities for the coming year and beyond, and agree the Council Action Plan (Clerk)
22. To consider and to confirm the date of the next meeting, Tuesday, 21 July 2026 at 7pm at Buckenham & Hasingham Social Club