

Strumpshaw, Buckenham & Hassingham Community Resilience Plan

Preparing for and responding to emergencies and community challenges



Plan issued / Updated: **August 2026**

DATA PROTECTION

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Permission is required from each person to include their personal information in this plan and keep them informed of any updates.

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Document Control:

Date Adopted: August 2026

Review & Refresh Date: Annually (Aspects in particular subject to review / change are in BLUE)

Minute Ref:

In an emergency, promptly call 999 and never put yourself or anyone else in danger.

1.0 Plan Distribution List

Parish Council Chair and Clerk, council website (With restrictions)
Parish Community Resilience Co-ordinator & Deputy
Broadland District Council Emergency Planning
Chairs of local groups and organisations:-
Strumpshaw Parochial Church Council
Community Hall Chair Person & Deputy

2.0 Contents

	Page
1.0 Plan Distribution List	2
2.0 Contents	2
3.0 Aim and Objectives	3
4.0 Community Volunteer Roles	3
5.0 Co-ordinator Roles and Responsibilities	3
6.0 Main Contacts	3
7.0 Guidance for First Steps in an Emergency	4
8.0 Emergency Procedures	5
9.0 Local Councillors	5
10.0 Local Contacts - Skills & Resources	6
11.0 Places of Safety or Local Temporary Accommodation	6
12.0 Local Clubs and organisations	7
13.0 Useful Contacts	7-8
14.0 Emergency Scenarios	9
15.0 Local Hazard Assessment	9-10
APPENDICES:-	
A1 Map of the parish covered by this document	11
A2 Household Emergency Grab Bag	12-13
A3 Flood plain Map of the parish	13
A4 Emergency log sheet	14

3.0 Aim and Objectives

The aim of this plan is to enhance community resilience to prepare and respond effectively to emergencies and challenges that may arise in the community.

The objectives are to:

- Identify hazards within the community
- Identify resources and key contacts in the community to prepare and respond to local emergencies and community challenges
- Assist in the identification of vulnerable people and areas vulnerable to hazards in the community

4.0 Community Volunteer Roles

- Community Resilience Volunteers are residents who provide support to other residents in their immediate locality. Volunteers may, for example, distribute information; visit and monitor vulnerable people; deliver shopping; collect medication; help with transport or pass messages on foot when electronic communications are down.
- A list of volunteers is included and is reviewed annually, but it is subject to outdating.

5.0 Co-ordinator Roles and Responsibilities

The role of Resilience Co-ordinator (and their deputy) is fulfilled by volunteer residents who provide a vital link between residents and organisations planning for and responding to an emergency and other community challenges. Their role is to:

- Facilitate the completion and maintenance of the Community Resilience Plan (this plan)
- Through the Parish Council, call a community meeting to manage an emergency, if deemed necessary
- Provide the focal point for the community response to an emergency
- Provide a link between the community and other agencies responding, which may include the emergency services and the local council
- Assist the local council and appropriate agencies in emergency preparedness through awareness-raising activities

6.0 Main Contacts

	Name	Contact Details:
Resilience Co-ordinator	Bob Hunt	Mob: 07775 916412 Email: robert_g_hunt@yahoo.co.uk
Deputy Co-ordinator	Bob Morgan	Mob: 07919 051617 Email: cllr.bob.morgan@strumpshaw-pc-gov-uk

7.0 Guidance for First Steps in an Emergency

Never put yourself or others at risk to fulfil any tasks

	Instructions	Tick
1	Call 999 (unless you are already alerted) to ensure the emergency services are aware of the emergency. Follow any advice given.	
2	Ensure you are in no immediate danger.	
3	Review activation triggers and decide whether to activate this plan. Use the log sheet to record decisions made, who you spoke to and what you said.	
4	Contact members of the community that need to be alerted: • The Parish Council • Those specifically at risk Contact initially may be to inform them of the emergency or inform them of current Emergency Service advice regarding any action to be taken.	
5	Determine if a Community Emergency Meeting is necessary. If one is needed: • Check the meeting venue is safe and people can get there safely • Contact the key holder for the building • Contact Community Resilience Volunteers • Inform residents there will be a meeting (if appropriate) • Advise Broadland District Council you are holding a Community Emergency Meeting • Draw up an Agenda for the meeting • Consider a virtual meeting - eg: Zoom call. • Consider social media group link - eg: WhatsApp	

Possible actions to take to help emergency responders (e.g. police, local authority) if appropriate and necessary in the community:

1. Help police/local authority with the identification of vulnerable people (who should receive the earliest possible warnings and instructions).
2. Help police/local authorities warn and inform the public e.g. if requested, assist with communicating messages.

[“Vulnerable people” includes but is not limited to: the very young and old, those who are immobile, disabled, have dementia, a sensory impairment, recently had an operation, are dependent on prescription medication (which they would need if evacuated, for example), have language issues, limited access to transport, are visitors to the area or are transient.]

8.0 Emergency Procedures

Plan Triggers - *Think about when you will activate your plan*

- Environment Agency Flood Warning / Met Office Severe Weather Warning
- Call from Police
- Call from Local Authority
- Call or message from a Local Resident

Plan Actions - *These are just examples but it's good to have some pre-arranged actions.*

- Call round volunteers and organise meeting or give telephone briefing
- Meet at pre-arranged location and discuss actions
- Carry out actions (e.g. check on vulnerable neighbours)
- Report back to plan co-ordinator
- Liaise with Local Authority Emergency Planner if assistance required (i.e. help from voluntary sector such as 4x4 Response)
- Consider creating a WhatsApp group for key people to facilitate coordination with larger emergencies - Particularly if the phone network signal is weak or bandwidth limited

9.0 Local Councillors

Service / Role	Name	Telephone	Email
Norfolk County Councillor - Blofield and Brundall Division	Andrew Proctor	07889 090456	andrew.proctor.cllr@norfolk.gov.uk
Broadland District Councillors - Brundall Ward	Jan Davis Eleanor Laming	07443 427788 07754 673308	cldr.jan.davis@southnorfolkandbroadland.gov.uk cldr.eleanor.laming@southnorfolkandbroadland.gov.uk
Strumpshaw Parish Council	Ellie Buckton (Chair) Tanya Rowlandson (Clerk)	01603 437292	cldr.ellie.buckton@strumpshaw-pc.gov.uk clerk@strumpshaw-pc.gov.uk

10.0 Local Contacts - Skills and Resources

Skill/Resource	Name	Contact details	Location
Trained first aiders		<i>Awaiting response from local First Responders</i>	
Builder	Graham Varley Building Contractors	01603 716881, 07887 682756, g.d.varley@btinternet.com	Copperbeech, Lingwood Road, Blofield, NR13 4LL
Handyman			
Domestic Heating/ Plumbing		<i>Awaiting response from local plumber/heating engineer</i>	
Electrician	Phillip Walker, Acorn Electrical and Home Improvement Ltd	acornelectricalhomeimprovement@gmail.com 07572789351 <i>Possibly James (J G Electrical - provides services for the hall)</i>	3 The Green, Hassingham, NR13 4HQ
Trees	James Basey-Fisher, Crown Tree Services	hello@crowntreesnorfolk.co.uk 07456 258213	
Farmers	Tom, Strumpshaw Estate	tom@strumpshawestates.co.uk	
	Possibly Paul Hewitt		High Noon Farm
Garage services & equipment	Possibly Ollie Page		Page's Garage

11.0 Places of Safety and Local Temporary Accommodation

Safe places of assembly for evacuation or temporary accommodation. This should include somewhere to meet and co-ordinate your actions from as well as keeping people safe and warm for a short time during an emergency.

Building	Potential use in an emergency	Contact details of key holder
The Shoulder of Mutton, 9 Norwich Road, Strumpshaw, NR13 4NT	Assembly point 1	Bob Cameron, 01603 926530
Community Hall, Mill Road, Strumpshaw, NR13 4FS	Assembly point 2.	Mill Road Sarah contact ?

12.0 Local Clubs and Organisations

These may be able to offer a range of assistance and also identify any needs.

Organisation	Contact name and role	Contact details
Scouts	<i>Awaiting response</i>	
Church Groups	Bob Hunt -President	Mob: 07775 916412 Email: robert_g_hunt@yahoo.co.uk
Strumpshaw Coffee Break	<i>Will advise members</i>	
Church groups	PCC	

13.0 Useful Contacts

Service / Role	Additional info	Telephone	Website / email
Emergency Planning Team (Broadland District Council)	Simon Faraday-Drake/ Jenny Bloomfield	01603 430434	emergencyplanning@southnorfolkandbroadland.gov.uk
Police	(non-emergency) Acle Safer Neighbourhood Team: Beat Managers PC Jackie Chambers & PC Jackie Nairn	101	https://www.norfolk.police.uk SNTAcle@norfolk.police.uk
Norfolk Fire & Rescue Service	(non - emergency) Live incident feed		https://www.norfolk.gov.uk/fire https://www.norfolk.gov.uk/article/43730/Live-incidents-and-response
NHS Direct	(non - emergency)	111	https://111.nhs.uk/
Environment Agency Flood line	Check for flooding	0345 988 1188	https://www.gov.uk/government/organisations/environment-agency https://www.gov.uk/check-flooding
Local Doctors Surgeries	Blofield Surgery Brundall Medical Centre	01603 712337 01603 712255	https://www.blofieldsurgery.nhs.uk/ https://www.brundallmedicalcentre.nhs.uk/

Service / Role	Additional info	Telephone	Website / email
Hospitals	Norfolk & Norwich University Hospital, Norwich	01603 286286	https://www.nhs.uk/services/hospital/norfolk-and-norwich-university-hospital/RM102
	James Paget University Hospital, Gorleston	01493 452452	https://www.nhs.uk/services/hospital/james-paget-university-hospital/RGP75
Electricity - UK Power Networks	Supply interruption. 24hr fault line Substation issues. (Vandalism or unauthorized entry) Powerline damage	105	https://www.ukpowernetworks.co.uk/
Gas - National Grid	24hr emergency number for gas safety	0800 111 999	https://www.nationalgrid.com/
Telephones loss of service	Individuals will need to contact their own service provider.		
Telephones Damage to Infrastructure	BT Openreach Damage to phone lines, poles, street cabinets, manhole covers etc	0800 023 2023 (option 1)	

Always call 999 if it's an emergency

14.0 Emergency Scenarios

The 'Norfolk Prepared' website provides guidelines of a number of scenarios that may arise:

www.norfolkprepared.gov.uk

What emergencies can affect me?

 Flooding Check your flood risk, prepare for flooding, and what to do if a flood happens	 Cold weather and snow How to stay safe and warm in low temperatures, snow, and ice	 Heatwaves Protecting yourself and others from the effects of extreme heat
 Storms and high winds Keep yourself and others safe in storms, rain, and strong wind	 Loss of utilities Power cuts, gas leaks, loss of gas or water supply - and what to do if they happen	 Fire in the home Fire safety and prevention, and what to do if there's a fire in your home
 Wildfires How to prevent wildfires, and what to do if you find one	 Cyber Protecting your data online and what to do if a cyber attack happens	 Terrorism How to prepare against a terrorist attack, and what to do if one happens
 Pandemic Prepare for an infectious disease outbreak, and what to do if it happens		

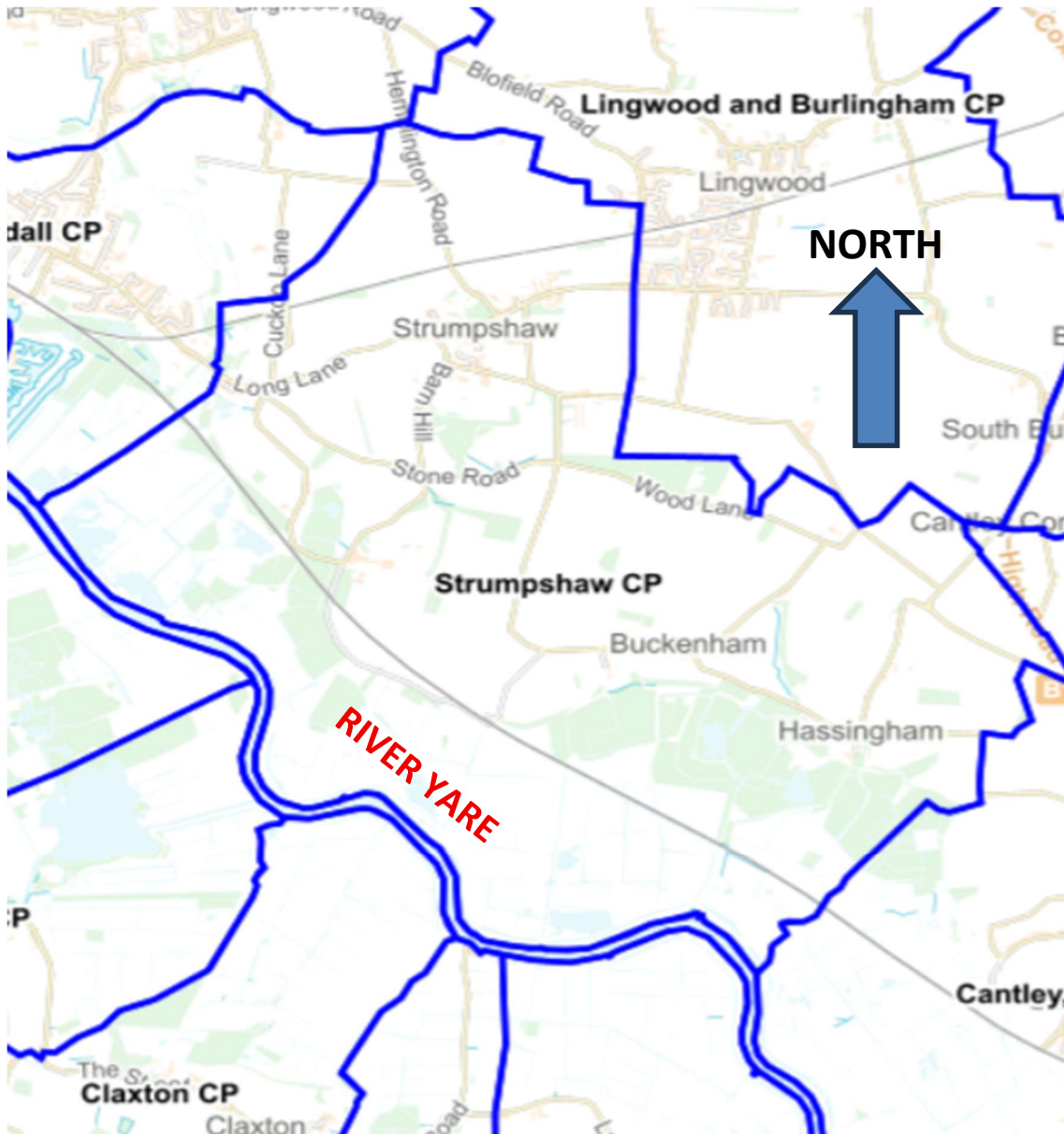
15.0 Local Hazard Assessment

Hazard	What can the Community Resilience Group do to prepare/assist?
Severe Weather - Heavy Snow / Freezing Conditions / High winds	• Monitor weather forecasts and take precautions when required • Ensure water supplies and storage and unheated premises are adequately protected from freezing or shut off • Check and support vulnerable people • Report utility failures to council and relevant utility organisations • Report frozen or burst water mains • Check location of grit bins (for use on roads, not pavements) • Encourage residents to clear snow when safe from pavements outside their properties. Consider clearing other pavements (special salt bins may be provided for this)

Severe Weather - Heatwave	• Ensure residents know the importance of keeping cool and hydrated • Support vulnerable residents in keeping cool and hydrated
Flooding	• Monitor flood warnings and take precautions when required • Check and support vulnerable people • Provide updates to the Environment Agency and water authority on the state and extent of local flooding • Support residents in recovery from local flooding • Check for emergencies on the river or the flood planes
Total or partial loss of electricity and/or water supplies	• Monitor and report problems to the utility provider(s) • Check and support neighbours • Arrange temporary supply if essential
Loss of road access (e.g. due to fallen tree(s) or snow)	• Report problems to Norfolk County Council Highways via the Council website https://www.norfolk.gov.uk/39652
Pandemic	• Check on neighbours and parishioners and collect anti-virals, medicines & shopping for those who cannot get out and about • Establish and provide volunteer support • Promote infection control
General	• Provide or arrange emotional support both during and post-emergency

APPENDICES

A1. Map of the parish covered by this document



A2. Household Emergency Grab Bags



<https://www.norfolkprepared.gov.uk/article/63527/Prepare-your-household-for-emergencies>

See suggested list at <https://www.norfolkprepared.gov.uk/article/65389/Put-together-an-emergency-grab-bag>

Putting together an emergency grab bag

You may need to leave your home quickly in an emergency, so it's important to have a few essential items ready to go. Pack a small, easy-to-carry bag with essentials and store it where you can grab it quickly in an emergency. What you put in your grab bag will depend on your needs and the type of emergency. There are some items you can pre-pack, and others you will need to add at the time of the emergency. You may include:

Essential supplies and information

- Essential or prescribed medication
- Glasses or contact lenses (if you wear them)
- Useful phone numbers
- Mobile phone and charger (or battery pack)
- House and car keys
- Cash and credit cards
- First aid kit
- Basic toiletries
- Torch and radio (wind-up or battery-powered)

Supplies for babies and children

- Food, formula, and bottled drinking water
- Change of clothing
- Nappies
- Toys, books, and activities
- Special food needs
- Canned or dried food

Pet supplies

If you have a pet, make sure your grab bag includes items that will help you look after them if you have to leave your home.

Other items to consider

- Copies of insurance documents
- Anti-bacterial hand wipes or gel
- Blankets and sleeping bags
- Sun hats and sunscreen
- Toilet paper
- Rubbish bags
- Thermos flasks

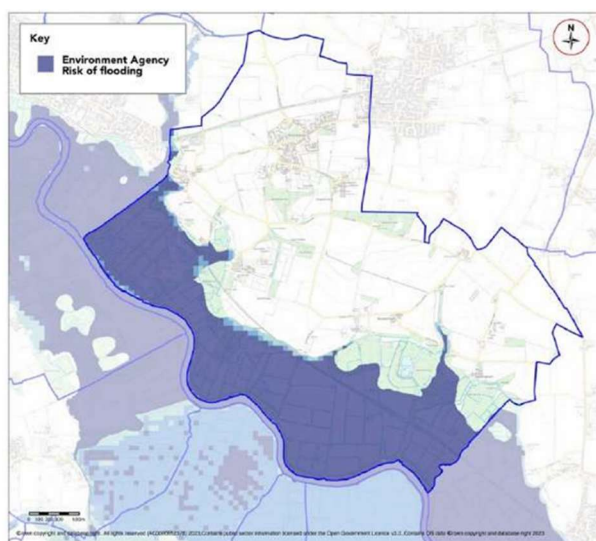
A3. Flood plain map for the parish

Regions at risk of flooding denoted by the dark blue shading.

The area is along the river yare and is at or below sea level. The area is largely uninhabited, but there are properties bordering on the northern edge of the flood region.

Also, there are public footpaths used by ramblers and fishing people who access the river.

The river itself represents a hazard in itself and is a busy route for sailing and motor boats. The nearby base for the vessels is in Brundall and with consideration of the holiday leisure boats there is conceivably some less experienced sailors on the river.



A4. Emergency Log Sheet

It is good practice to keep a log of the actions you have taken during an emergency.

EMERGENCY REFERENCE:			
DATE	TIME	Information/Decisions/Actions	Signature