



## Parish Council Meeting

I give notice of a meeting and summon members to attend. The meeting will be held at Strumpshaw Community Hall, Mill Road, Strumpshaw, NR13 4FS on Tuesday, 18 November 2025, at 7:30 pm. Members of the public and press are welcome to attend.

Signed: *Tanya Rowlandson*

Dated: 12 November 2025

## Agenda

1. To consider apologies for absence
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensations
3. To confirm the minutes of the meeting held on Monday, 20 October 2025
4. Matters arising
5. Public Open Forum (15 minutes) and to receive the updates from County Councillor Andrew Proctor and District Councillors Jan Davis and Eleanor Laming
6. To receive the Chair's update and consider any action (Ellie Buckton)
7. To receive the Community Hall Committee (CHC) operational update and consider any action (Sarah Cartwright, CHC Chair)
8. To receive the Speed Awareness Message Sign (SAM2) update and consider any action (Bob Hunt)
9. Buckenham Woods
  - 9.1. To receive the Buckenham Ancient Woodland Trust (BAWT) update and consider any action (Michael Green)
  - 9.2. To receive the Buckenham Wood (SPC owned) update and consider any action (Bob Morgan)
10. To receive the Neighbourhood Plan Steering Group update and consider any action (Will Faulkner)
11. To receive an update on the Armed Forces Covenant (Russ Blake)
12. To consider revising the allotment rules and consider any action
13. To consider the budget requirements for 2026/27 and authorise the issue of the precept demand to Broadland District Council
14. Grant Applications
  - 14.1. To consider Village Gateways Parish Partnership Scheme 2026/27 Bid Submission for Village Gateways
  - 14.2. To consider Broadland District Council's Future for Nature application for path improvements at Buckenham Wood
15. To note annual donation to Royal British Legion for the poppy wreath under S137 expenditure and to consider setting up annual standing order for future years
16. To consider planning application 2025/3349, The Cottage, Hemblington Road, Strumpshaw. Proposal: Single storey side extension and two storey rear extension  
<https://www.southnorfolkandbroadland.gov.uk/planning/planning-applications/find-planning-application>
17. Finance
  - 17.1. Review of payments and income against budget and to approve payments and note income received
  - 17.2. To check bank reconciliation reports against bank statements
  - 17.3. To check the reserves
18. To consider a response to the consultation on the two Supplementary Planning Documents (SPDs) relating to policies in the Greater Norwich Local Plan (GNLP)
19. Clerk update and correspondence received
20. To consider and to confirm the date of the next meeting, Tuesday, 20 January 2026 at 7:30pm