



Parish Council Meeting

I give notice of a meeting and summon members to attend. The meeting will be held at Strumpshaw Community Hall, Mill Road, Strumpshaw, NR13 4FS on Tuesday, 18 March 2025, at 7:30 pm. Members of the public and press are welcome to attend.

Signed: *Tanya Rowlandson*

Dated: 12 March 2025

Agenda

1. To consider apologies for absence
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensations
3. To confirm the minutes of the meeting held on Tuesday, 21 January 2025
4. Matters arising
5. To consider co-options to fill the two councillor vacancies
6. Suspend standing orders for receipt of reports from County and District Councillors, followed by the Public Open Forum (15 minutes)
7. To receive the Community Hall Committee operational update and consider any action (Sarah Cartwright, CHC Chair)
8. To receive the SAM2 speeding update and consider any action (Bob Hunt)
9.
 - 9.1. To receive the Buckenham Ancient Woodland Trust (BAWT) update (Michael Green, SPC appointed trustee)
 - 9.2. To consider the wording and design of safety posters in Buckenham Wood (SPC owned plot) and to consider any other necessary action
10. To receive the Neighbourhood Plan Steering Group update and consider any action (Will Faulkner, Chair, Steering Group)
11. To consider allotment holder request for erecting a fruit net/cage structure
12. Norfolk County Council Parish Partnership Scheme 2025/26: To receive an update on grant applications for the Long Lane trod and consider other fund-raising options for the trod and future traffic calming measures
13. To consider resident request for grit bin on Mill Road/Norwich Road junction
14. To consider establishing a Community Emergency Plan
15. To consider planning application 2025/0354, Location: Brandon House Hemblington Road Strumpshaw Norfolk NR13 4NE. Proposal: Carport, greenhouse and shed in front/side garden <https://info.southnorfolkandbroadland.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SR9CEYOQ0QI00> and to consider any further planning applications received up to 18 March
16. To note Finance reports and agree payments (Clerk):
 - 16.1. Review of payments and income against budget
 - 16.2. To approve payments and note income received
 - 16.3. To check bank reconciliation reports against bank statements
 - 16.4. To check the Reserves and note Training overspend (NPTS Seminar) adjustment from Bus Shelter and Noticeboard reserves
17. Clerk update and any correspondence
 - 17.1. Update on Annual Parish Meeting, Tuesday 15 April, 6:30pm
 - 17.2. Resident survey on pedestrian safety, speeding and traffic calming
18. To consider adopting Policies
 - 18.1. Revised Health and Safety Policy and Accident/Incident Report Form
 - 18.2. Allotment Policy
 - 18.3. Record Management Policy
 - 18.4. Data Protection Policy
19. To consider and confirm date of next meeting: **Annual Council Meeting**, Tuesday, 20 May 2025 at 7:30pm.